To All Clients:

I wanted to send out a communication to everyone to address what we are all currently facing considering the uncertainty and turmoil brought on by this COVID-19 virus response. As you all know, we are all experiencing unprecedented challenges on a global level and no one is certain what tomorrow may bring. Personally, I am doing my best to stay informed and follow the directives being issued by those that are on the front lines of this crisis.

You have engaged me to be your accounting and tax advisor and I want you all to know that I am working diligently to continue to provide the level of service in these areas that you all deserve. For a tax practitioner, as you can imagine, this is an extremely difficult time to be faced with this economic and social uncertainty. Given the US Treasury announcement this week for an extended tax filing and payment deadline, I am trying to focus first on clients that are expecting federal tax refunds so that those clients that are in need of their money can get it as soon as possible. I will be in touch as soon as possible with any questions or information needed to complete these returns.

Our practice is also engaged with many small business clients (yourselves included) as a financial and accounting advisor. These businesses are also turning to us for assistance and advice during this situation. I am doing my best to balance our impending tax deadline with the questions and requests that are coming in and I hope you all understand that responses may be delayed while I work through everything.

Finally, I want you all to know that I personally care deeply about each and every one of you and your employees. I will continue to keep all of you in my thoughts and prayers and hope that you all can stay safe and healthy and find the bright side of this insanity. At least today the sun is peaking out here and we are seeing a glimpse of hope and humanity with in all of those out there working very hard to keep everyone as safe as possible.

Kindest Regards,

*Your Signature*